

Candidate Evaluation Rubric Form

Name of Candidate: _____ Position: _____ Date: _____

Evaluator: Faculty Staff Graduate Student Other Department: _____

<i>Please indicate which of the following are true for you (check all that apply):</i>			
	Read candidate's CV		Met with candidate one-on-one
	Attended candidate's workshop		Met with candidate in a group

How effective do you believe the candidate will be in meeting the responsibilities of this position?

Please circle one in each category.

Interpersonal Skills: [insert description here]	Demonstrated	Somewhat Demonstrated	Not Demonstrated	Comments:
Subject Matter Knowledge: [insert description here]	Demonstrated	Somewhat Demonstrated	Not Demonstrated	Comments:
Knowledge and Skills: [insert description here]	Demonstrated	Somewhat Demonstrated	Not Demonstrated	Comments:
Communication: [insert description here]	Demonstrated	Somewhat Demonstrated	Not Demonstrated	Comments:
Leadership: [insert description here]	Demonstrated	Somewhat Demonstrated	Not Demonstrated	Comments:

Overall, I find this candidate to be

Highly acceptable

Acceptable

Not acceptable

No opinion

Additional comments on the candidate's strengths or any concerns you might have:

Please return this form to [insert hiring manager's name] by _____