

## Building Skills for a Successful Career

### EXPLORING LEADERSHIP

What does leadership look like? What are key attributes of being a leader? Postdocs explore how leadership styles can vary in professional, cultural, and career stage contexts. They then apply a leadership approach to a current or future career role.



### BUILDING AND SUPERVISING A TEAM

What are the characteristics of an effective team? Postdocs reflect on strategies a supervisor can use to build and manage a team. They also identify ways to communicate with a team to promote positive relationships.



### PROJECT MANAGEMENT

There are many aspects to effectively managing a project. Postdocs learn the common language and terminology behind project management and administration. They then apply basic concepts of project management to their own example project.

### APPLYING TEACHING SKILLS BEYOND THE CLASSROOM

Where does learning and teaching happen? Postdocs describe a key set of teaching skills that are applicable in multiple workplace environments. They construct an approach to apply teaching skills in their own career context.

### STRATEGIC COMMUNICATIONS

Postdocs learn what makes a good elevator pitch and how they can construct their own. They also review best communication practices for acing the interview process.



### FINDING AND LANDING THE JOB

Postdocs learn how to deconstruct a job description and align their strengths and experiences with the position. How can you best communicate your strengths to key stakeholders?



### LIVE DISCUSSION HOURS

During the first and final weeks of the course, we invite postdocs to join live discussion hours on edX to engage and network with course instructors, career professionals, and fellow learners.

